

REGISTRAR OF CORPORATIONS
Department of Commerce
registrar.corp@commerce.gov.mp
fax# 664-8074 tel# 664-8018/664-8020

CHECK LIST

Name of Corporation: _____

Date Received: _____ Payment Receipt No.: _____

ADDRESS:

Completed documents to be sent to: _____

Phone Number: _____ Submitted by: _____

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ARTICLES OF INCORPORATION:

1. _____ **a. Original and Two Copies**
_____ **b. Fees: Articles of Incorporation \$150**
_____ **Bylaws \$50.00 Consent of the Registered Agent \$ 50.00**
2. _____ Name of Corporation: must satisfies the requirement of 4 CMC § 4321;
Must contain the word "corporation", "incorporated", "company", or
"limited", or the abbreviations
3. _____ Number of shares that the corporation is authorized to issue;
4. _____ the address of the corporation's initial registered office;
5. _____ the name of the initial agent at that office;
(The consent of the Registered Agent must be attached to the Articles of
Incorporation)
6. _____ the name and address of each incorporators;
7. _____ The Article of Incorporation must be signed and dated.
8. _____ Please always provide **Identification of OFFICERS** and a map location
Of the office

The Articles of incorporation MAY set forth:

- a. _____ the purpose or purposes for which the corporation is organized
- b. _____ managing the business and regulating the affairs of the corporation;
- c. _____ Defining, limiting, and regulating the powers of the corporation, its
Board of directors, and shareholders;
- d. _____ a par value for authorized shares or classes of shares;
- e. _____ the imposition of personal liability on shareholders for the debts of the
Corporation to a specific extent and upon specific conditions; and
- f. _____ any provision that under this part are required or permitted to be set
forth in the bylaws;
- g. _____ The Articles of incorporation need not set forth any of the corporate
powers enumerated in this part.

Corporation Documents Picked up by: _____ Date: _____